NOTE: To avoid delays in registration, please read the entire form carefully. Please submit your filled Registration Form (doc.) and Payment Proof to [icnlp@chairmen.org](mailto:icnlp@chairmen.org).

**Participant Information**

\*Compulsory items for Listener

Note: Please do enter the information in the textbox, and do not delete any textbox.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **\***Registrant Name: | | | | | Male□ Female□ |
| \*Prefix: | | | | | \*A clear photo |
| \*Affiliation: | | | | |
| \* Research Area: | | | | |
| \*Country: | \*State/Province: | | \*City: | |
| \*Tel.: | | \*ZIP/Post Code: | | |
| \*E-mail: | | | | Student ID Number: | |
| **The participant’s name:**  (Very important! The certificate for participant will be under this name) | | | | | |
| Will you attend the conference in person? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_🞎 Yes 🞎 No | | | | | |
| \*Invoice Title (Usually refer to the name of whom to reimburse the registration fee, such as the university name, company name):  发票抬头：  统一社会信用代码：  明细内容（择一）： 如“会议费”、“会务费”、“会议服务费”、“会议注册费”  发票类型（择一）：电子发票、邮寄增值税普通发票、邮寄增值税专用发票（需更完整的信息）  **Mailing Information (for author in China):**  收件人:  地址:  电话: | | | | | |

Conference Fees

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Registration Categories** | | **Early Bird price**  **on or before 15 Dec 2023** | **Registration price**  **after 15 Dec 2023** | **Your Choice**  **(Use Arabic Number)** |
| **Student** | Listeners | 210 USD/1450 RMB | 240 USD/1650 RMB |  |
| **Regular** | Listeners | 240 USD/1700 RMB | 270 USD/1900 RMB |  |
| **Others** | Social Program | 80 USD/550 RMB | 80 USD/550 RMB |  |
| **Total** |  | | | |

**NOTE:**

\* Author: To make a presentation of the paper which will be published by the proceedings.

\* Presenter: To make a presentation on the conference without any paper publishing.

\* Listener: Participating in the conference only without neither presentation nor paper publication.

\* One regular registration with one or more additional papers has only ONE proceedings copy.

\* Social program is optional and should be registered before the final registration deadline.

\* All conference attendees must register. Personal badges will be provided to identify registered participants.

**Payment Terms**

1. Payment by Credit Card (No handling fee)

**Link:** <https://confsys.iconf.org/online-payment/897438777>. **Please fill out the below table:**

|  |  |
| --- | --- |
| **Email Address of the Payment:** | **Confirmation Number:** |
| **Enter the Total Amount You Paid:** | |

1. PayPal (30 USD of handling fee)

**PayPal Account:** [pay@academic.net](mailto:pay@academic.net). **Please fill out the below table:**

|  |  |  |
| --- | --- | --- |
| **Name** | **PayPal Email** | **Transaction Number** |
|  |  |  |

**NOTE:**

\*Payment by Method 1 is priority to accept.

\*Registration can only be secured and confirmed when payment is received.

\*To avoid delays in registration, please read the entire form carefully. You may submit the following documents to icnlp@chairmen.org.

1. Registration Form (doc.), File naming: Listener -reg

2. Payment Proof of applicable registration fee File naming: Listener -payment

1. **Registration Cancellation Policy:**

If the participants request cancellation and refund due to personal reasons, the following refund policy applies.

● 60 days ahead of the conference: 70% of payment refund

● 30-60 days ahead of the conference: 50% of payment refund

● Within 30 days ahead of the conference: no refund

Cancellation and refund request must be made formally via email. No shows will not be refunded. The organizing committees is not responsible for problems beyond our control such as weather conditions, campus conditions, travel difficulties, visa problems, health issues, etc.

\* The organizing committees reserves the right to change the dates and place of the conference due to force majeure.

\* The losses thus incurred from the force majeure events shall not be liabled and refunds policy shall not apply as well.

1. **Safety Precautions:**

Xi’an can be regarded as a safe city with a low rate of violent crime. However, pick pocketing and purse or cell-phone snatching do occur in the vicinity of train and bus stations, airports and in some public parks. Please be vigilante. For the safety of your and others' personal and property, participants are required to wear name card, and those accompanying must wear the attendance card as well. Please keep the attendance card well. The conference leader onsite has the right to stop those without the attendance card from entering the meeting room. Please note that the Organizing Committee will not accept liability for any kind of damage, losses or injuries occurring to persons or personal belongings during the conference. Be sure to organise suitable travel and health insurance.

**Organizing Committee of ICNLP 2024**

**Xi’an, China**